



APPLICATION FOR EMPLOYMENT

Name Last First Middle Present Address City State Zip Telephone # Email Address Alternate Telephone #

EMPLOYMENT INTEREST

Date Position Applied for Earliest Date Available Salary Desired Location Desired Type of Employment Desired Management Non-Management Full-Time Part-Time Temporary On-Call Summer How were you referred to PR LLC? Ad Web Agency School Employee Other Please specify sources: Have you ever applied for work with or been employed by PR LLC, Pacific Rim Management LLC? Yes No If yes, when and where? If previously employed, please answer the following: Supervisor's Name, Title and Phone #: Reason for Leaving: If applying for a management position, are you willing to relocate? Yes No If yes, please specify where:

PERSONAL

Are you over 18 years of age? Yes No If no, give date of birth Do you have unrestricted authorization to work in the United States? Yes No If no, what is your current visa status and when does your visa status expire? Visa status: Expiration Date: Have you ever been convicted of a crime (felony or misdemeanor)? Yes No Record

Please review the attached state disclosure limitations before responding. All applicants may answer "No Record" if a conviction has been sealed, pardoned, expunged, annulled, statutorily eradicated or dismissed upon condition of probation. If you answered "yes," please provide date, place and nature for all conviction(s):

Blank lines for providing conviction details.

A conviction will not necessarily disqualify you from employment. However, failure to disclose your complete conviction history will be considered falsification of the application and will be grounds for rejection of your application.

Are there any restrictions on the hours or days you are able to work? Yes No If yes, please explain:

Foreign Languages: Read Write Speak

Please include any other information you think would be helpful to us in considering you for employment, such as additional work experience, activities, accomplishments, etc.

Blank lines for additional information.

# EMPLOYMENT EXPERIENCE

Please list your job history for the past six years or the last four employers (whichever covers a longer period of time). Start with your present employment and note any periods in which you were not employed. Include U.S. Military Service, summer/part- time jobs, and cooperative education assignments.

This information must be completed even if a resume is provided.

Company Name (current employer)	Date Started	Date Left	Starting Position
			Last Position
Address	Full-Time	Part-Time	Describe Major Duties:
Phone #	Starting Salary \$	Final Salary \$	
Reason for leaving:			
Name of Supervisor, Title, and Phone Number			Additional References and Phone Number(s):
Company Name	Date Started	Date Left	Starting Position
			Last Position
Address	Full-Time	Part-Time	Describe Major Duties:
Phone #	Starting Salary \$	Final Salary \$	
Reason for leaving:			
Name of Supervisor, Title, and Phone Number			Additional References and Phone Number(s):
Company Name	Date Started	Date Left	Starting Position
			Last Position
Address	Full-Time	Part-Time	Describe Major Duties:
Phone #	Starting Salary \$	Final Salary \$	
Reason for leaving:			
Name of Supervisor, Title, and Phone Number			Additional References and Phone Number(s):
Company Name	Date Started	Date Left	Starting Position
			Last Position
Address	Full-Time	Part-Time	Describe Major Duties:
Phone #	Starting Salary \$	Final Salary \$	
Reason for leaving:			
Name of Supervisor, Title, and Phone Number			Additional References and Phone Number(s):

May we contact your present employer to verify the above?

- Yes, you may contact anytime.
- Do not contact now. You may contact at a later date. \_\_\_\_\_  
(Please specify, for example: after acceptance of offer or a specific date, if appropriate.)

Have you ever been dismissed or forced to resign from employment?  Yes  No

If yes, please explain:

\_\_\_\_\_

\_\_\_\_\_

## EDUCATION HISTORY

Type of School	Name and Address of School/GED Testing Center	Dates Attended		Graduated	Type of Degree, Diploma or Certificate	Major/Minor/Field of Study
		From Month/Year	To Month/Year			
High School/GED Testing Center				<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> GED		
College or University				<input type="checkbox"/> Yes <input type="checkbox"/> No		
Other Education or Training				<input type="checkbox"/> Yes <input type="checkbox"/> No		

Academic Achievements or Activities: Please list academic honors, scholarships, or fellowships, memberships in academic honorary societies, or participation in or offices held in extracurricular activities you consider significant.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List current professional license(s), registration(s), and professional organizations or affiliates, if any.  
(You must include license / registration numbers in specific states / jurisdictions where you may be licensed or registered.)

\_\_\_\_\_

\_\_\_\_\_

## PROFESSIONAL OR PERSONAL REFERENCES

Name	Years Known	Occupation	Complete Address	Telephone

Are any of your professional references associated with your current employer?  Yes  No

If yes, may we contact that individual now?

- Yes, you may contact anytime.
- Do not contact now. You may contact at a later date. \_\_\_\_\_  
(Please specify, for example: after acceptance of offer or a specific date, if appropriate.)



## EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

PR LLC provides equal employment opportunity without regard to race, color, religion, sex, pregnancy, national origin, ancestry, citizenship, age, marital status, disability, veteran status, sexual orientation, gender identity, genetic information, or any other basis protected by law. If needed, reasonable accommodations for the hiring process will be made.

## ACKNOWLEDGEMENT AND RELEASE

### PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING:

The information that I have provided is accurate to the best of my knowledge and subject to validation by PR LLC. I understand and agree that any misrepresentation or omission of fact in my application, in any supplement thereto, during any interview, or in any other employment-related records supplied or completed by me, shall be grounds for rejection of my application for employment or, if employed, for termination of my employment with PR LLC, regardless of the amount of time elapsed before discovery.

I understand that an offer of employment and my continued employment with PR LLC are contingent upon satisfactory proof of my authorization to work in the United States.

I understand that nothing contained in this employment application or in the granting of an interview or an offer of employment is intended to create a contract between myself and PR LLC for employment or for the providing of any benefit. No promises regarding continued employment have been made to me, and I understand that no such promise or guarantee is binding upon PR LLC unless made in writing and signed by me and an authorized representative of PR LLC. I understand that if I am employed by PR LLC, my employment will be terminable-at-will, and that either I or PR LLC may terminate my employment at any time, with or without cause, for any reason or no reason, and that I am not being employed for any specific term.

I understand that business needs at times may make the following conditions mandatory: overtime, shift work, and rotating schedules. I understand and accept these conditions of employment. I understand that PR LLC may require a pre-employment investigation of my criminal conviction history, educational background, past employment, and activities that may relate in any way to my potential fitness for employment. I further understand that I may be required to take and pass a drug test as a condition of being hired at or transferred to a PR LLC location. I agree to complete all required authorization forms and provide all information necessary for PR LLC, or its agent, to conduct any required pre-employment investigation. If hired, I authorize PR LLC to conduct subsequent investigations during the course of my employment. In addition, I agree to comply with any background check requirements mandated by PR LLC's client at my work location, as agreed to by PR LLC.

I authorize schools and prior employers to provide any information they have concerning me to PR LLC, and I hereby hold harmless PR LLC and all those providing information from any liability that may arise out of or result from the provision or use of such information.

I have read and understand the information provided above.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Printed Name

**WRITTEN DISCLOSURE AND AUTHORIZATION FOR BACKGROUND INVESTIGATION**

I understand that PR LLC will utilize the services of local or national background investigation company, to obtain a consumer report/investigative consumer report as part of the procedure for processing my application for employment or other employment-related purposes, such as promotion, reassignment or retention. I understand that such report may include information and records relating to my: criminal conviction history (consistent with federal and state law), illegal drug use, civil court records, employment verification and references, education verification, social security number, professional license verification, past addresses, driving record, and personal references, and may include an HHS OIG or OFAC exclusion check.

I understand such information may be obtained by any means, including but not limited to personal interviews with persons who may have knowledge concerning my character, general reputation, personal characteristics or mode of living. I understand such information may also be obtained through direct or indirect contact with former employers, schools, and public agencies or other persons who may have such knowledge. I understand that credit header information may be accessed; however, my full credit report will not be accessed unless I provide PR LLC an additional, separate authorization. This access will not affect my F.I.C.O. score.

I understand that any background investigation will be done in accordance with the Fair Credit Reporting Act ("FCRA") and any applicable state law and acknowledge receipt of a copy of the document entitled "A Summary of Your Rights Under the Fair Credit Reporting Act". If the position to which I have applied is located in New York, I acknowledge that I have received a copy of New York Correction Law Article 23-A.

I also understand that before PR LLC takes any adverse employment action based, in whole or part, on information obtained in the consumer report/investigative consumer report, I will be provided a copy of the report and a description in writing of my rights under the FCRA.

I agree that if I am hired, PR LLC may rely on this authorization to obtain further information during the course of my employment through subsequent investigations by a consumer reporting agency, to the extent permitted by law.

I hereby consent to this investigation and authorize PR LLC to procure a consumer report and/or investigative consumer on my background as stated above from USA-FACT. I understand that if I refuse to provide any information requested on the following page(s), or provide false information, I will not be hired, or if employed, I may be terminated from employment.

\_\_\_\_\_  
(Signature of Applicant/Employee)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Printed Name)

**REQUIRED INFORMATION FOR CRIMINAL HISTORY CHECK  
AND/OR DRIVING RECORDS CHECK  
PLEASE PRINT LEGIBLY IN BLACK INK**

NAME OF EMPLOYEE / APPLICANT \_\_\_\_\_  
(FIRST) (MIDDLE) (LAST)

SOCIAL SECURITY # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_  
(MONTH) (DAY) (YEAR)

HAVE YOU BEEN KNOWN BY ANY OTHER NAMES?  YES  NO

IF YES, PLEASE LIST: \_\_\_\_\_

**1. CRIMINAL CONVICTION INFORMATION**

If you listed any criminal conviction information on the application (consistent with the state disclosure limitations), please provide the same information here.

Date, place, nature of conviction(s):

\_\_\_\_\_  
\_\_\_\_\_

**2. ADDRESS INFORMATION—MUST BE COMPLETED BY ALL APPLICANTS**

You must provide the following requested address information for all places you have lived for the past 10 years starting with your current residence:

CITY/STATE/ZIP	COUNTY (IF KNOWN)	YEARS LIVED THERE (for example: From 2001 to 2004)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**3. DRIVING RECORD CHECK: Manager to initial if check is to be performed: \_\_\_\_\_  
(only if driving is a requirement of the position)**

If required, Applicant/Employee to complete the following:

Driver's License Number: \_\_\_\_\_ State \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Have you ever held a driver's license in any other state?  YES  NO

If yes, please list the state(s) and dates (for example: New York, 2000-2003)

\_\_\_\_\_

**REQUIRED INFORMATION FOR EDUCATION AND/OR PREVIOUS EMPLOYER VERIFICATION**

*PLEASE PRINT LEGIBLY IN BLACK INK*

NAME OF EMPLOYEE / APPLICANT: \_\_\_\_\_

SOCIAL SECURITY # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_  
 (FIRST) (MIDDLE) (LAST)  
 (MONTH) (DAY) (YEAR)

HAVE YOU BEEN KNOWN BY ANY OTHER NAMES?  YES  NO

IF YES, PLEASE LIST: \_\_\_\_\_

**1. EDUCATION VERIFICATION**

(Please provide all requested information for college/university and post-secondary institutions only.)

Name of Institution:	Location (city/state):	Dates of Attendance Month/Year	Graduate?	Type of Degree
		_____ to _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	
		_____ to _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Are you a Registered Dietician?  YES  NO If yes, registration number: \_\_\_\_\_

In which states are you registered to practice dietetics? \_\_\_\_\_

**2. PREVIOUS EMPLOYMENT VERIFICATION**

Employer #1 (Current Employer)	
City/State	
Position Held	
Ending Salary	
Supervisor's Name	
Phone Number	( )
Dates Employed	From: To:

Employer #2	
City/State	
Position Held	
Ending Salary	
Supervisor's Name	
Phone Number	( )
Dates Employed	From: To:

May we contact now to verify the above information?

YES  NO If "No," please indicate when we may contact: \_\_\_\_\_

(Please specify, for example: after acceptance of offer or specified date, if applicable.)

Employer #3	
City/State	
Position Held	
Ending Salary	
Supervisor's Name	
Phone Number	( )
Dates Employed	From: To:

Employer #4	
City/State	
Position Held	
Ending Salary	
Supervisor's Name	
Phone Number	( )
Dates Employed	From: To:



## A Summary of Your Rights Under the Fair Credit Reporting Act

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under the FCRA. **For more information, including information about additional rights, go to [www.consumerfinance.gov/learnmore](http://www.consumerfinance.gov/learnmore) or write to: Consumer Financial Protection Bureau, 1700 G Street, N.W. Washington, DC 20552.**

- **You must be told if information in your file has been used against you.** Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment – or to take another adverse action against you – must tell you, and must give you the name, address, and phone number of the agency that provided the information.
- **You have the right to know what is in your file.** You may request and obtain all the information about you in the files of a consumer reporting agency (your “file disclosure”). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if:
  - a person has taken adverse action against you because of information in your credit report;
  - you are the victim of identity theft and place a fraud alert in your file;
  - your file contains inaccurate information as a result of fraud;
  - you are on public assistance;
  - you are unemployed but expect to apply for employment within 60 days.

In addition, all consumers are entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See [www.consumerfinance.gov/learnmore](http://www.consumerfinance.gov/learnmore) for additional information.

- **You have the right to ask for a credit score.** Credit scores are numerical summaries of your credit-worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.
- **You have the right to dispute incomplete or inaccurate information.** If you identify information in your file that is incomplete or inaccurate, and report it to the consumer reporting agency, the agency must investigate unless your dispute is frivolous. See [www.consumerfinance.gov/learnmore](http://www.consumerfinance.gov/learnmore) for an explanation of dispute procedures.
- **Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information.** Inaccurate, incomplete or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.
- **Consumer reporting agencies may not report outdated negative information.** In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.
- **Access to your file is limited.** A consumer reporting agency may provide information about you only to people with a valid need – usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA specifies those with a valid need for access.
- **You must give your consent for reports to be provided to employers.** A consumer reporting agency may not give out information about you to your employer, or a potential employer, without your written consent given to the employer. Written consent generally is not required in the trucking industry. For more information, go to [www.consumerfinance.gov/learnmore](http://www.consumerfinance.gov/learnmore).
- **You may limit “prescreened” offers of credit and insurance you get based on information in your credit report.** Unsolicited “prescreened” offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address from the lists these offers are based on. You may opt-out with the nationwide credit bureaus at 1-888-5-OPTOUT (888 567 8688).
- **You may seek damages from violators.** If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.
- **Identity theft victims and active duty military personnel have additional rights.** For more information, visit [www.consumerfinance.gov/learnmore](http://www.consumerfinance.gov/learnmore).

**States may enforce the FCRA, and many states have their own consumer reporting laws. In some cases, you may have more rights under state law. For more information, contact your state or local consumer protection agency or your state Attorney General. For information about your federal rights, contact:**

### A Summary of Your Rights Under the Fair Credit Reporting Act

TYPE OF BUSINESS:	CONTACT:
<p>1.a. Banks, savings associations, and credit unions with total assets of over \$10 billion and their affiliates</p> <p>b. Such affiliates that are not banks, savings associations, or credit unions also should list, in addition the CFPB</p>	<p>a. Consumer Financial Protection Bureau, 1700 G. St., N.W., Washington, DC 20552</p> <p>b. Federal Trade Commission: Consumer Response Center- FCRA Washington, DC 20580</p>
<p>2. To the extent not included in item 1 above:</p> <p>a. National banks, federal savings associations, and federal branches and federal agencies of foreign banks</p> <p>b. State member banks, branches and agencies of foreign banks (other than federal branches, federal agencies and Insured State Branches of Foreign Banks), commercial lending companies owned or controlled by foreign banks, and organizations operating under section 25 or 25A of the Federal Reserve Act</p> <p>c. Nonmember Insured Banks, Insured State Branches of Foreign Banks, and insured state savings associations</p> <p>d. Federal Credit Unions</p>	<p>a. Office of the Comptroller of the Currency Customer Assistance Group 1301 McKinney Street, Suite 3450 Houston, TX 77010-9050</p> <p>b. Federal Reserve Consumer Help Center P.O. Box 1200 Minneapolis, MN 55480</p> <p>c. FDIC Consumer Response Center 1100 Walnut Street, Box #11 Kansas City, MO 64106</p> <p>d. National Credit Union Administration Office of Consumer Protection (OCP) Division of Consumer Compliance and Outreach (DCCO) 1775 Duke Street Alexandria, VA 22314</p>
<p>3. Air carriers</p>	<p>Asst. General Counsel for Aviation Enforcement &amp; Proceedings Aviation Consumer Protection Division Department of Transportation 1200 New Jersey Avenue, S.E. Washington, DC 20590</p>
<p>4. Creditors Subject to the Surface Transportation Board</p>	<p>Office of Proceedings, Surface Transportation Board Department of Transportation 395 E Street, S.W. Washington, DC 20423</p>
<p>5. Creditors Subject to the Packers and Stockyards Act, 1921</p>	<p>Nearest Packers and Stockyards Administration area supervisor</p>
<p>6. Small Business Investment Companies</p>	<p>Associate Deputy Administrator for Capital Access United States Small Business Administration 409 Third Street, SW, 8th Floor Washington, DC 20416</p>
<p>7. Brokers and Dealers</p>	<p>Securities and Exchange Commission 100 F Street, N.E. Washington, DC 20549</p>
<p>8. Federal Land Banks, Federal Land Bank Associations, Federal Intermediate Credit Banks, and Production Credit Associations</p>	<p>Farm Credit Administration 1501 Farm Credit Drive McLean, VA 22102-5090</p>
<p>9. Retailers, Finance Companies, and All Other Creditors Not Listed Above</p>	<p>FTC Regional Office for region in which the creditor operates or Federal Trade Commission: Consumer Response Center – FCRA Washington, DC 20580 877 382 4357</p>



